



**KENT**  
TENNIS

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## **Inclusion & Diversity Policy**

**Version:** 1.0

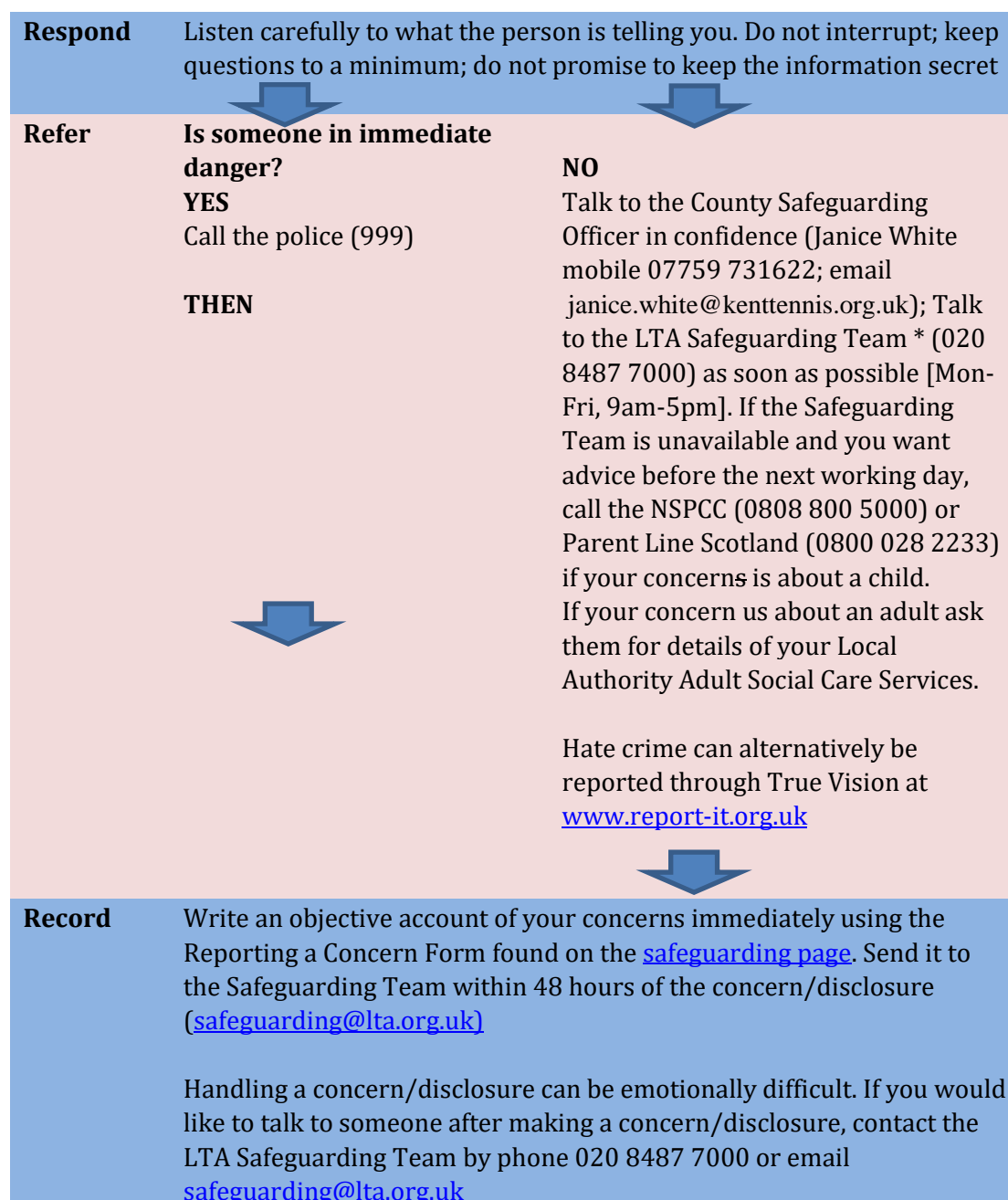
**Date:** 20 January 2021



**TENNIS**  
FOR BRITAIN

## Concern Reporting Procedure

Anyone who has concerns that they or someone else is being discriminated against or has been a victim of discriminatory language or behaviour should:



## Inclusion and Diversity in Kent Tennis

This Policy sets out our commitment and includes our Safe and Inclusive Standards, Code of Conduct (page 8) and Reporting Procedure (page 2) and it supports our overall aims for inclusion and diversity that are to ensure that:

- Tennis is diverse and inclusive
- Inclusion and diversity are embedded in our county culture and our behaviours
- We create a culture where inclusive leadership thrives
- We take a proactive approach using positive action to ensure that communities and individuals are valued and able to achieve their full potential.

To achieve these aims we believe that everyone involved in tennis has a vital role to play in promoting and we ask everyone to become Safe and Inclusive Tennis Champions – proactively promoting Safe and Inclusive tennis and taking action against all forms of discrimination.

We are proud to have an Inclusion and Diversity Policy that demonstrates our commitment to making tennis diverse and inclusive. The commitment to is upheld by all - Lawn Tennis Association (LTA), Tennis Scotland, Tennis Wales and the Tennis Foundation.

These commitments are fully supported by the Council of Kent Tennis.

Together we can make a positive difference to people from different backgrounds to participate in Tennis in our county.

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This Policy is recommended for approval by:

Kent Tennis County Safeguarding Officer, Janice White

**Approved at Kent Tennis Board of Management meeting on 20 January 2020**

Jason Baker, Hon. Secretary, Kent Tennis

Nigel Jordan, County Safeguarding Board member

# Inclusion and Diversity Policy

## 1. Policy Statement

This Inclusion and Diversity Policy, Standards, Code of Conduct and Reporting Procedure are applicable to Kent Tennis and is based on similar policies of:

- The Lawn Tennis Association (LTA)
- Tennis Scotland
- Tennis Wales
- The Tennis Foundation.

As a county we contribute actively to enable more people to play tennis more often, in a manner that it is safe, inclusive, and fair. This applies regardless of a person's age, disability, gender reassignment status, sex, marital or civil partnership status, pregnancy or maternity, race, sex, sexual orientation, religion, race or sexual orientation, socio-economic status or any other background.

We recognise that many concerns and/or disclosures may have both safeguarding and inclusion and diversity elements to them. This policy reflects this through its reporting procedures, which replicate the safeguarding concern reporting procedures.

This Policy strives to minimise risk and support our venue, programmes, events and individuals to deliver and experience a positive tennis experience for everyone. The Reporting Procedures in page 2 outlines how to respond to safeguarding or discrimination concerns/disclosures.

## 2. Use of Terminology

We have adopted the following definitions to explain our approach to inclusion and diversity in tennis:

**Discrimination** – treating someone in a less favourable way and causing them harm, because of their age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation

**Diversity** – acknowledging, celebrating and respecting the differences between groups of people and between individuals. We will work to ensure that people can be assured of an environment in which their rights, dignity and individual worth are respected, and in particular that they are able to enjoy their sport without the threat of intimidation, victimisation, harassment or abuse.

**Harassment** – unwanted conduct related to a relevant protected characteristic, which has the purpose or effect of violating an individual's dignity or creating and intimidating, hostile, degrading, humiliating or offensive environment for that individual or creates an intimidating, hostile, degrading, humiliating or offensive environment. The focus is on the perception of the complainant not the intent of the perpetrator. Employees can complain of behaviour they find offensive even if it is not directed at them.

**Inclusion** – ensuring that tennis is equally accessible to any member of the community so they can be fully involved in whatever capacity they choose; and that they are supported to achieve their potential in any capacity e.g. player, employee, volunteer, coach or official. We will work to ensure that people have a genuine and equal opportunity to participate to the full extent of their own ambitions and abilities, that they feel respected and valued and are not singled out, with regard to their age, disability, gender reassignment status, sex, marital

or civil partnership status, pregnancy or maternity, race, sex, sexual orientation, religion, race or sexual orientation, socio-economic status or any other background.

**Positive action** – Kent Tennis is committed to taking positive steps to counteract the effects of physical or cultural barriers – whether real or perceived – that restrict the opportunity for all sections of the community to participate equally and fully. We will ensure that we institute, support or contribute to appropriate measures or initiatives that enable access to tennis and participation in associated activities by people from any group that is under-represented in tennis or has difficulty accessing it and that they can do so with dignity or without being singled out.

### **3. Scope**

Kent Tennis has direct safe and inclusive responsibility for:

- Staff, consultants, coaches and officials they employ or engage;
- Volunteers, including board members and councillors they recruit;
- Venues they own;
- Events and programmes they run; and
- Ensuring all accreditation requirements are met by accredited coaches, officials and venues.

We recommend and support the development of good inclusion and diversity practice to:

- Accredited coaches, officials and venues;
- Players, parents and carers;
- Volunteers recruited by other organisations;
- Venues hired by or on our behalf
- County events.

This Policy is in line with national legislation (see appendix A for details of the relevant legislation) and applicable to our county, specifically to every person and place that we have direct safe and inclusive responsibility for.

### **4. Responsibility for implementation of the Inclusion and Diversity Policy**

**Inclusion and Diversity is everyone's responsibility: not responding to discriminatory or unacceptable language and behaviour is not an option.**

- The county's Board of Management and Council have overall accountability for this Policy and Reporting Procedure, for being the strategic lead on inclusion and diversity and for ensuring compliance with the relevant legislation (see Appendix for details).
- The county chair, Malcolm Smith, the Councillor responsible for inclusion & diversity (when appointed) and County Safeguarding Officer Janice White have overall responsibility for implementation of the policy.
- The Chair and County Safeguarding Officer are responsible for updating this Policy and Reporting Procedure in line with legislative and organisational developments; and develop a strategic and proactive approach to inclusion and diversity and respond to discrimination concerns.
- The Kent Tennis Safeguarding Officer (Janice White) is responsible for supporting the county to identify where inclusion and diversity support is required; to implement safe and inclusive procedures; promote inclusion and diversity principles, including the Safeguarding and Reporting Procedure, to all the venues they manage, programmes, events and individuals including players, parents and carers.

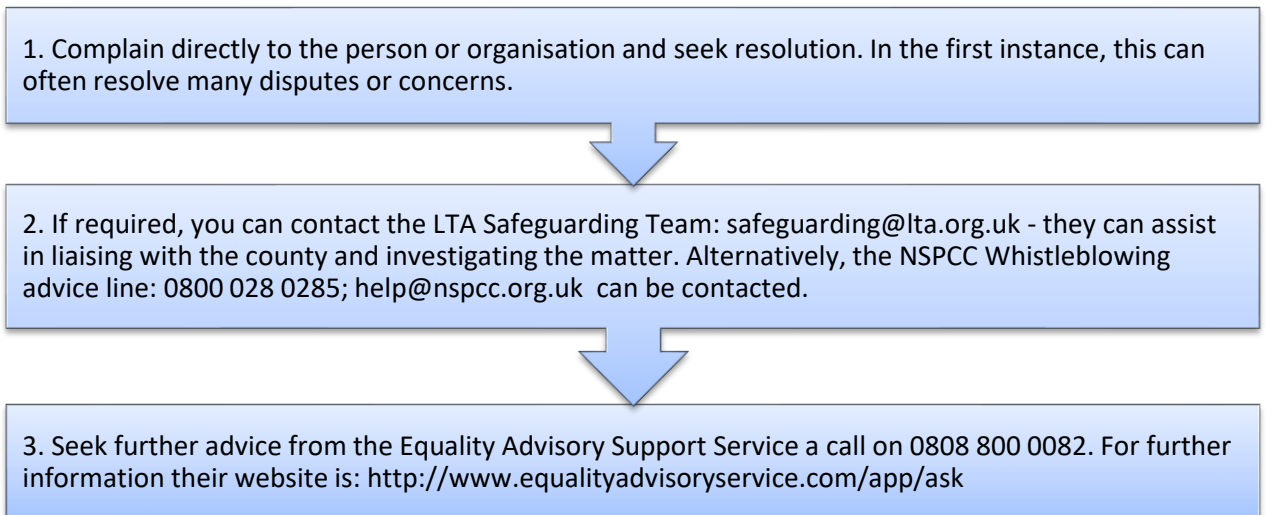
- All staff, consultants, coaches, officials and volunteers involved in tennis are responsible for raising inclusion and diversity concerns with the County Safeguarding Officer initially; then the Safe and Inclusive Tennis team if applicable, as outlined in the Reporting Procedure.
- Players, parents and guardians are responsible for upholding the Code of Conduct and Reporting Procedure.
- Kent Tennis is committed to:
  - formally adopt this policy,
  - take steps to ensure that our committee, members, participants and volunteers behave in accordance with the policy, including where appropriate taking disciplinary action under our constitution;
  - ensure that access to membership as well as access to participation is open and inclusive;
  - publish accurate information about the location and accessibility of our facilities; and
  - support measures and initiatives that British Tennis may institute or take part in to advance the aims of this policy as part of our commitment to our LTA membership.

Where there is a inclusion and diversity concern/disclosure:

- The individual who is told about, hears, or is made aware of the concern/disclosure is responsible for following the [Concern Reporting Procedure](#) above

#### **5. Breaches of the Inclusion and Diversity Policy, Standards, Code of Conduct and Reporting Procedure**

Where there are concerns that inclusion and diversity good practice has not been followed, all staff are encouraged to follow the county's whistleblowing policy; consultants, coaches, officials, volunteers and players are encouraged to:



If someone comes to you with a concern around discrimination, listen to their complaint, reassure them and advise them of the routes listed above (1-3).

Breaches of this Policy and/or failure to comply with the outlined responsibilities may result in the following by the LTA and/or the Tennis Foundation:

- Venues – Potential removal of LTA accreditation
- Staff – disciplinary action leading to possible dismissal and legal action.

- Contracted consultants, officials and coaches – termination of current and future roles within all four organisations and possible legal action.
- Recruited volunteers, including councillors and board members – termination of current and future roles within all four organisations and possible legal action.

Actions taken by staff, consultants, volunteers, officials, coaches, venues, clubs and/or events outside of the LTA and/or the Tennis Foundation that are seen to contradict this Policy may be considered a violation of this Policy.

Where an appeal is lodged in response to a safeguarding decision made by the LTA Safeguarding Team and Safeguarding and Protection Committee and/or Licensing and Registration Committee, an independent appeal body such as Sport Resolutions may be used. Their decision is final.

#### **6. Related policies and guidance**

- Glossary of Inclusion & Diversity Terms
- Safeguarding Policy
- Glossary of Safeguarding Terms
- Complaints Policy
- Codes of Conduct
- Anti-Bullying Policy
- Online safety Policy
- Whistle-blowing Policy

## Appendix A: Legislation

The **Equality Act 2010**<sup>1</sup> legally protects people from discrimination in the workplace and in wider society. It replaced previous anti-discrimination laws with a single Act, making the law easier to understand and strengthening protection in some situations. It sets out the different ways in which it's unlawful to treat someone.

It is against the law to discriminate against anyone because of:

- age
- being or becoming a transsexual person
- being married or in a civil partnership
- being pregnant or on maternity leave
- disability
- race including colour, nationality, ethnic or national origin
- religion, belief or lack of religion/belief
- sex
- sexual orientation

These are called 'protected characteristics'.

People are protected from discrimination:

- at work
- in education
- as a consumer
- when using public services
- when buying or renting property
- as a member or guest of a private club or association

People are also protected from discrimination if:

- they are associated with someone who has a protected characteristic, e.g. a family member or friend
- they have complained about discrimination or supported someone else's claim

Discrimination can come in one of the following forms:

- direct discrimination - treating someone with a protected characteristic less favourably than others.
- indirect discrimination - putting rules or arrangements in place that apply to everyone, but that put someone with a protected characteristic at an unfair disadvantage.
- harassment - unwanted behaviour linked to a protected characteristic that violates someone's dignity or creates an offensive environment for them.
- victimisation - treating someone unfairly because they've complained about discrimination or harassment.

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<sup>1</sup> <http://www.legislation.gov.uk/ukpga/2010/15/contents>