Kent Tennis

Changing Room Policy

Version: 2.0
Date: 14 June 2023 (with update 1 July 2024)
Next review: June 2026

This policy will be reviewed following the completion of the LTA review of Safeguarding.

POLICY ON THE USE OF CHANGING ROOMS

Kent Tennis strives to ensure that all children (anyone under 18) are safeguarded from abuse and enjoy their tennis experience. Kent Tennis uses several venues throughout the year. Changing facilities in venues vary greatly so before staging any competition, we will check the facilities and the policy in place regarding the use of changing areas and showers. We expect all venues we use to have a changing room policy and to adhere to the standards and procedures in this document.

This policy applies to all staff, coaches, volunteers, players, parents/carers and any other individuals associated with Kent Tennis.

Where that isn't possible, we will advise all players to come to the venue already changed, wearing suitably warm clothing e.g. tracksuits, and go home afterwards to change and shower.

Kent Tennis standards and procedures for the acceptable use of changing rooms are as follows:

1. Groups of children will have sole use of changing rooms. This reduces any risks and potential vulnerability associated with mixing adults and children when changing and showering.
2. If adults and children need to share our changing rooms, they will do so at different times.
3. Where it is unavoidable that changing rooms are used by both adults and children at the same time, there will be access to separate changing, showering and toilet areas.
4. Under no circumstances will adult staff, coaches or volunteers change or shower at the same time as children using the changing rooms.
5. Mixed gender groups of children will have access to separate changing rooms or use the same changing room but at different times.
6. If we are made aware that a child or adult self-identifies as a gender that differs from the gender they were assigned at birth, we will work with them and their parents/carers (where it relates to a child) to make reasonable adjustments to changing arrangements to suit their needs (*n.b. for more information on this please go to https://thecpsu.org.uk/help-advice/topics/lgbt-young-people-and-sport/*)
7. Mobile phones and other electronic devices must not be used in changing rooms.
8. For younger groups of children, a DBS checked member of staff or volunteer will wait outside the changing rooms to allow children to call for assistance if required.
9. Where no changing facilities are available children, parents and travelling teams/players will be made aware prior to the game and advised to make alternative arrangements and to take appropriate additional clothing e.g. tracksuits etc.

This Policy is recommended for approval by:

Kent Tennis County Safeguarding Officer, Janice White

Approved at Kent Tennis Board of Management meeting on 11 September 2023

Malcolm Smith, Chair, Kent Tennis

Luke House, County Safeguarding Board member

This Policy was updated with change of County Safeguarding Officer Jane Parish on 1 July 2024

Updated and approved by Kent Tennis CIO Board of Trustees 1 July 2024