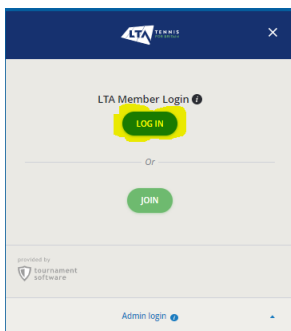


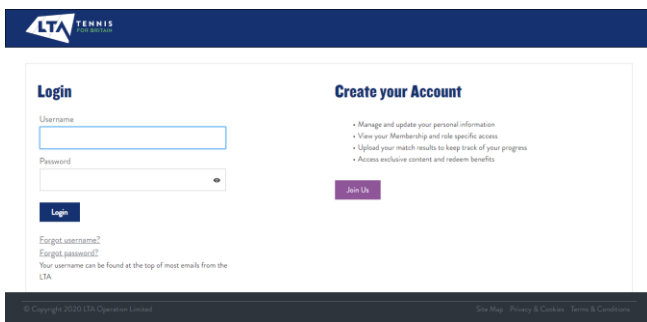
Purpose

Support Team Captains in entering match results on Online League Planner.

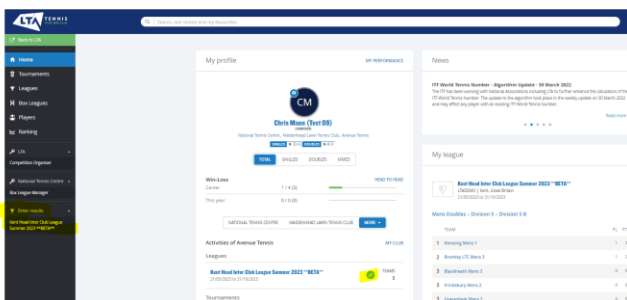
1. Log into the LTA Competitions Portal using your username and password at competitions.LTA.org.uk.
2. Login in to top right hand corner of the page and select Member Login.



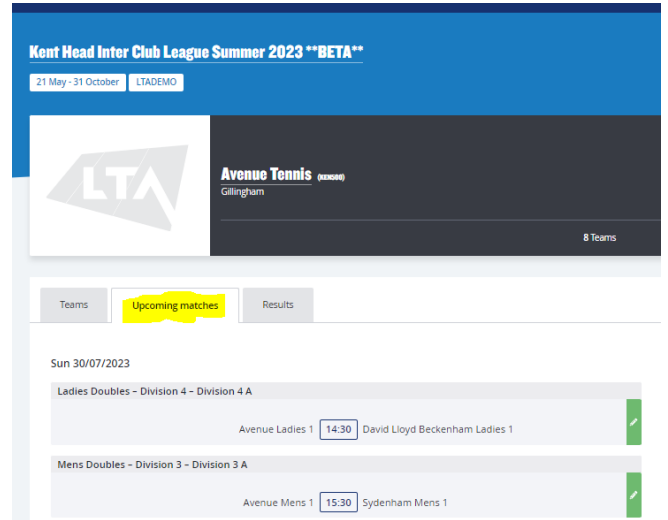
3. Enter your personal username and password that you use to log into the LTA website and click login



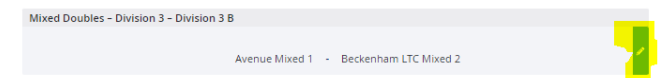
4. You will return to the home page of the Competitions Portal where you will see your permission on the left-hand navigation named 'Enter Results'. Click on the League name to proceed or click the green box.



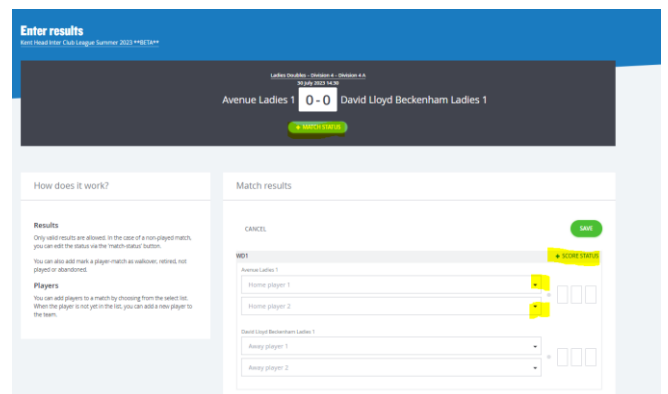
5. Select Upcoming Matches to have a list view of your club's matches.



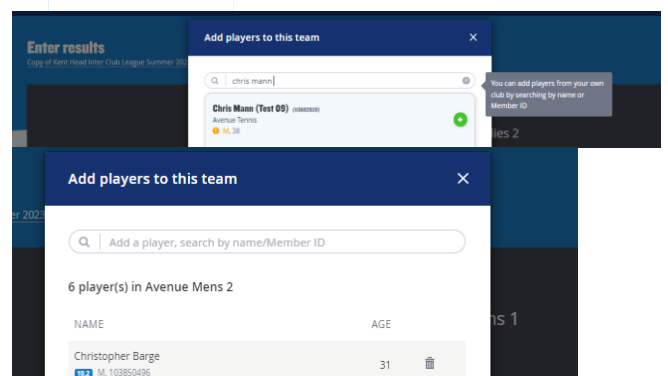
6. To input a match result, select the right-hand side green box.



7. The following results entry page will appear. You can add players, enter scores, add a score status, and match status for your club's home games.

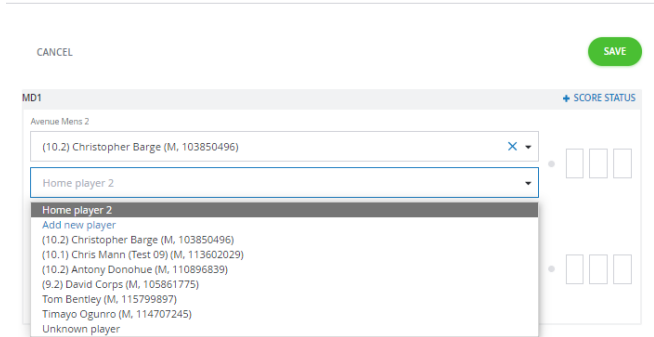


8. To add players, search by the player's name.



9. Once you have added the players, they will appear in the **drop down** to be selected for the match result entry.

Match results



CANCEL SAVE

MD1 + SCORE STATUS

Avenue Mens 2

(10.2) Christopher Barge (M, 103850496) X

Home player 2

Home player 2

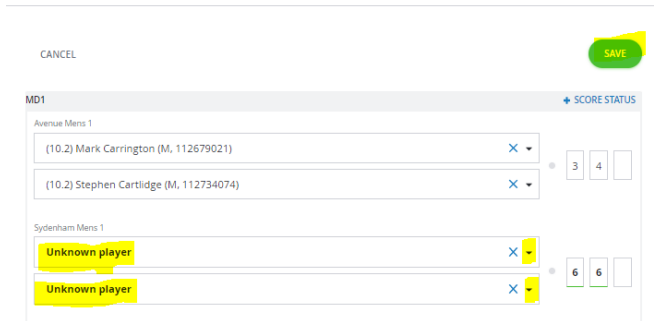
Add new player

- (10.2) Christopher Barge (M, 103850496)
- (10.1) Chris Mann (Test 09) (M, 113602029)
- (10.2) Antony Donohue (M, 110896839)
- (9.2) David Corps (M, 105861775)
- Tom Bentley (M, 115799897)
- Timayo Ogunro (M, 114707245)
- Unknown player

10. To record a result for an **unknown player**, please select unknown player from the drop down. This will automatically update the score status to unknown player and an automated email will be triggered to you (the Team Captain) copying the League Organiser of the unknown player result requesting to ask the player to link their venue to their LTA account.

11. Once the players have been input, enter the **match score**, and click **save**.

Match results



CANCEL SAVE

MD1 + SCORE STATUS

Avenue Mens 1

(10.2) Mark Carrington (M, 112679021) X

(10.2) Stephen Cartledge (M, 112734074) X

Sydenham Mens 1

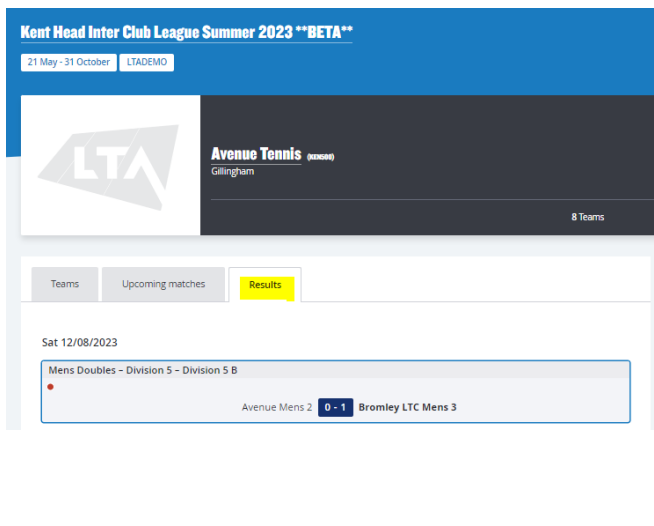
Unknown player X

Unknown player X

Score: 3 4

Score: 6 6

12. The saved match can be found on your club dashboard under **Results**.



Kent Head Inter Club League Summer 2023 **BETA**

21 May - 31 October LTAD EMO

LTA Avenue Tennis (202008) Gillingham 8 Teams

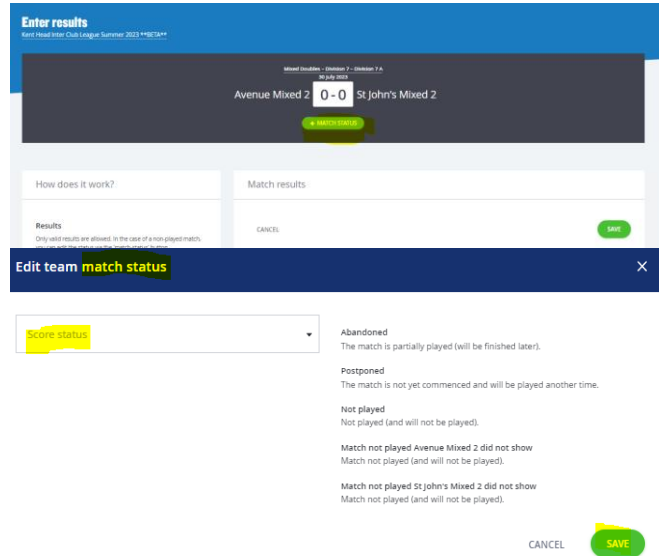
Teams Upcoming matches **Results**

Sat 12/08/2023

Mens Doubles - Division 5 - Division 5 B

Avenue Mens 2 **0 - 1** Bromley LTC Mens 3

13. **Match status** - will allow you to edit the team match status as below.



Enter results Kent Head Inter Club League Summer 2023 **BETA**

Mixed Doubles - Division 7 - Division 7 A 21 July 2023

Avenue Mixed 2 **0 - 0** St John's Mixed 2

How does it work? Match results

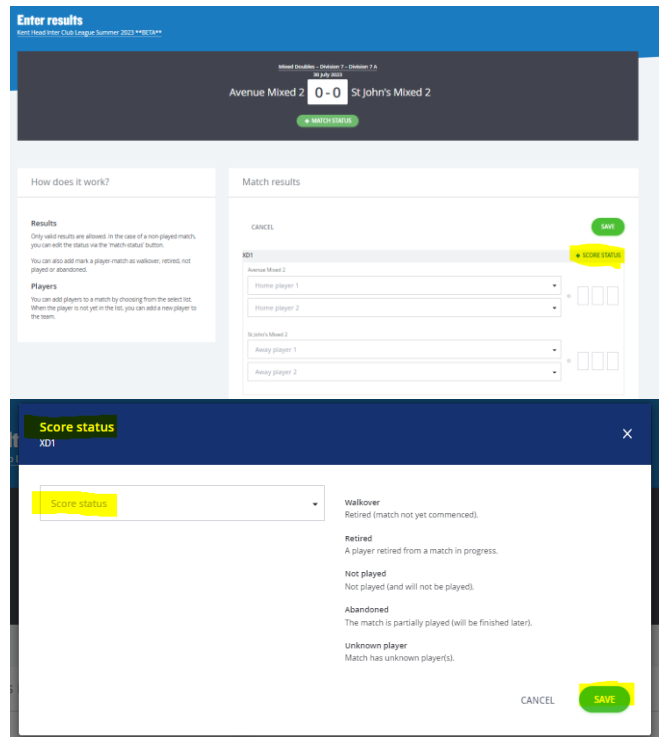
Results Only valid results are allowed. In the case of a non-played match, you can edit the status via the match status button.

Match status

- Abandoned The match is partially played (will be finished later).
- Postponed The match is not yet commenced and will be played another time.
- Not played Not played (and will not be played).
- Match not played Avenue Mixed 2 did not show Match not played (and will not be played).
- Match not played St John's Mixed 2 did not show Match not played (and will not be played).

CANCEL SAVE

14. **Score Status** - will allow you to edit the score status of a match as below.



Enter results Kent Head Inter Club League Summer 2023 **BETA**

Mixed Doubles - Division 7 - Division 7 A 21 July 2023

Avenue Mixed 2 **0 - 0** St John's Mixed 2

How does it work? Match results

Results Only valid results are allowed. In the case of a non-played match, you can edit the status via the match status button. You can also mark a player match as walkover, retired, not played or abandoned.

Players You can add players to a match by choosing from the select list. When the player is not yet in the list, you can add a new player to the team.

Score status

- Walkover Retired (match not yet commenced).
- Retired A player retired from a match in progress.
- Not played Not played (and will not be played).
- Abandoned The match is partially played (will be finished later).
- Unknown player Match has unknown player(s).

CANCEL SAVE