



## Trustees' Annual Report for the period

From 11 November 2022 to 31 December 2023

Charity name: **KENT TENNIS CHARITABLE INCORPORATED ORGANISATION**

Charity registration number: **1200980**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of Kent Tennis is the promotion of community participation in healthy recreation - by the development and support of tennis and padel tennis in the County of Kent, the Medway Unitary Authority and the London Boroughs of Bexley, Bromley, Greenwich and Lewisham, for the public benefit of the inhabitants of the area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity took over the activities and assets of Kent County Lawn Tennis Association at midnight on 31 December 2023. Before that its activities are only in preparation for 2024.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have reviewed the guidance and videos made available by The Charity Commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>No grants have been made as at 31 December 2023</p> <p>The predecessor organisation - Kent County Lawn Tennis Association - has made financial awards and grants to both junior players and coaches during 2023. These grants are made on a one-off, annual basis and are intended to be used to help meet the costs of both competing in junior events and also for advancing coaches through their education and qualification. They are awarded based on recent playing performance and, in certain instances, on the basis of financial need.</p>

		It is anticipated that Kent Tennis CIO will adopt a similar policy.
Policy on social investment including program related investment	Para 1.38	Kent Tennis CIO does not currently have a policy on social investment as such. It will be delivering on an Equity, Diversity & Inclusion Action Plan during 2024, and will be making direct social investment as part of that activity
Contribution made by volunteers	Para 1.38	The only Kent Tennis CIO volunteers are its 5 trustees. The charity will take over the activities and assets of Kent County Lawn Tennis Association at midnight on 31 December 2023. Until then its activities are only in preparation for 2024 so activity by volunteers has been quite limited.  After 1 January 2024 it will be significantly dependent on a large number of volunteers.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity will take over the activities and assets of Kent County Lawn Tennis Association at midnight on 31 December 2023. Until then its activities are only in preparation for 2024.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See above
Performance of fundraising activities against objectives set	Para 1.41	See above  It is anticipated that a number of sponsors, supporters and donors will come on board and provide significant funding in 2024.

Investment performance against objectives	Para 1.41	See above - the charity has not yet taken over the assets of its predecessor organisation
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The figures provided in the Receipts &amp; Payments report show the position from creation on 11/11/2022 to 31/12/2023.</p> <p>The only asset held is £200 deposited from the predecessor organisation to ensure new bank accounts remain open. In error, a payment belonging to the predecessor organisation was paid into the charity but that remains the property of Kent County Lawn Tennis Association</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A Reserves Policy has been adopted in February 2024 – now that the charity takes on the assets and activity of the predecessor organisation
Amount of reserves held	Para 1.22	None at 31 December 2023
Reasons for holding zero reserves	Para 1.22	Awaiting activation of activity on 1 January 2024
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None required

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>On 1 January 2024, the charity will take over the assets and activity of the predecessor organisation. Thereafter it will receive funding from:</p> <ul style="list-style-type: none"> <li>• Sponsors, donors and supporters</li> <li>• Tennis clubs, venues and community tennis programmes as well as their players</li> <li>• The national governing body of tennis – LTA Limited</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The trustees will keep this under consideration when activity commences on 1 January 2024
A description of the principal risks facing the charity	Para 1.46	There are no significant risks at this time. The predecessor association maintains a comprehensive risk register that is reviewed regularly, and this will be available to the charity after the activities have transferred to the CIO.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity has a Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO Association model
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees, including the 3 Officers, were elected at an EGM in January 2024  There are no provisions giving rights to any organisation or body to nominate trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Plans are in place for induction of new trustees and paid employees – and that activity is proceeding
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has been overseen by 5 of the initial trustees to date.  In January 2024 the members elected Board of 9 trustees, including the 3 Officers – Chair, Treasurer and Governance Secretary.  They will be supported by 5 committees, each looking after specific areas of the charity's activity: Finance, Competition, Performance Tennis; Clubs, Coaches & Community; Governance.
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	KENT TENNIS CIO
Other name the charity uses	KENT TENNIS
Registered charity number	1200980

Charity's principal address	Bromley Tennis Centre, Avebury Road, Orpington, Kent BR6 9SA

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Malcolm Smith	Chair	11/11/2022 – 31/12/2023	
2	Nigel Jordan	Treasurer	11/11/2022 – 31/12/2023	
3	Anna Wilson		11/11/2022 – 31/12/2023	
4	Jason Baker		11/11/2022 – 31/12/2023	
5	John Ratcliffe		11/11/2022 – 31/12/2023	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		