



## KENT COUNTY LAWN TENNIS ASSOCIATION

### Minutes of the Annual General Meeting

<b>Date &amp; time:</b>	Monday 29 <sup>th</sup> April 2024 7.30pm
<b>Chair:</b>	Nigel Jordan
<b>Venue</b>	School Hall, Newstead Wood School, Avebury Rd, Orpington, BR6 9SA and online via Zoom

**Attendees (59 people – 43 can vote; 31 member venues/organisations):** ,

Name	Member Venue	Right to vote	Kent role (if any)
Nigel Jordan (NJ) (Chair)	Old Wilsonians	Yes	Trustee
Jane Parish (JP) minute taker		No	Kent Office Team
John Watton	Bearsted & Thurnham	Yes	Men's Seniors Coordinator
Richard Laurent	Bearsted & Thurnham	Yes	
Keeley Wicks	Bexley LTCS&RC	Yes	Kent League Organiser
Martin Fanner	Bromley Wendover	Yes	
Jacqs Darby	Bromley Wendover	Yes	Trustee
Denis Costelloe	Catford Wanderers	Yes	Life Vice President
Clive Richardson	Chislehurst LTC	Yes	
Tracy Lancaster	David Lloyd Club Beckenham	Yes	
Jake Robinson	David Lloyd Club Dartford	Yes	
Jane Frankel	David Lloyd Club Kings Hill	Yes	
Lorna Pender	Gravesham	Yes	
Damian Pender	Gravesham	Yes	
Robert Huddleston	Headcorn	Yes	
Anne Gibbs	Herne Bay LTC	Yes	
Isobel Warnock	Herne Bay LTC	Yes	
Mimi Hoffman	Horsmonden LTC	Yes	
Tracey Parrett	Horsmonden LTC	Yes	
Chloe Taylor	Kings Hill TC	Yes	
Tony Fisher	Knoll LTC	Yes	
Georgina Noakes	Maidstone TC	Yes	
Keith Clark	Margate LTC	Yes	
Andy Candler	Meopham LTC	Yes	Trustee
Emma Nelson	Oakwood TC	Yes	Kent Office Team
Andrew French	Old Wilsonians	Yes	
Martin Partridge	Old Wilsonians	Yes	



Mary Evans	Otford LTC	Yes	President
John Ratcliffe (JR)	Shooters Hill LTC	Yes	
Jo Thomas	Shooters Hill LTC	Yes	
James Venables	Sidcup Recreation Club	Yes	
Gillian Barlett	Sydenham TC	Yes	
Melina de Saha	The Parklangley Club	Yes	
Sebastian Collabella	The Parklangley Club	Yes	
Lisa King	The Sundridge Park Club	Yes	
Anna Wilson	The Sundridge Park Club	Yes	Trustee
Sam Ratnam	Tonbridge LTC	Yes	
Jason Baker (JB)	Tunbridge Wells	Yes	
Jonny Lugg	Whitstable LTC	Yes	
Steve Rye	Whitstable LTC	Yes	
Graham Sutherland	Wye LTC	Yes	
Vanessa Webb	East Kent LTA	Yes	
Karen Hodgson	Deal Parochial School	Yes	
Charlotte Cornell - Secretary		Yes	Trustee
John Darby		No	Life Vice President
Steven Woodley		No	Life Vice President
Stuart Smith		No	Life Vice President
Keith Gill		No	Trustee
Jason Sigba		No	Trustee
Malcolm Smith		No	Deputy President for election
Sandi Procter		No	LTA President
Craig Allen		No	Performance Manager Kent Tennis
Siobhan Bulter		No	Kent Office team
Janice White		No	Kent Office team
Graham Silvester		No	
Hazel Lindfield		No	Seniors Ladies Coordinator
Andy Lucey		No	Kent Officials
Monika Kuszneruk		No	
Pamela Butler		No	

\*Indicates that not nominated to vote as their club representative



**Apologies given ():**

<b>Name</b>	<b>Member Venue (if apologies for club)</b>	<b>Kent role (if any)</b>
Austin Smith		Life President
Roger Bottomley		Life Vice President
Phil Lynch		Office team
Daniel Hodgson		Venues Committee member
Geoffery Stephenson		Former Board member
Martin Leonard		Book-keeper
Rachael Taylor		League organiser
Bexleyheath LTC		
Di Gaines	Blackheath LTC	
Chris Troke	Broadstairs & St Peters	
Justine Eastbury	Bromley LTC	
Karen Chastang	Canterbury LTC	
Phil Lynch	HSBC LTC	Kent Tennis Office Team
Walmer TC		
Dartford Grammar School for girls		
Rosemary Lee		

	<b>Agenda items</b>	<b>Key discussion points &amp; decisions</b>
13	Introduction	NJ introduced the second part of the meeting the AGM of the Association.
14	Minutes of the AGM held 16 <sup>th</sup> January 2023	NJ presented the minutes from the last AGM.
15	Minutes of EGM held 22 <sup>nd</sup> May 2023	NJ presented minutes from the EGM With no matters arising from the AGM minutes or EGM minutes he requested members to approve both sets of minutes. They were approved unanimously.
16	Highlights 2023 and looking forward to the future	JW presented a review of all the year's highlights and outlined successful Kent players had been during the year culminating with 2 World Champions, 11 National Champions and 2 National team Champions .  NJ presented his vision for the future and challenged everyone at the meeting to think about 1 thing they could do to open up their club or venue so that everyone has access to the sport of tennis . He hoped that the next year's AGM we could report on what clubs had achieved .

17	Annual Review 2023	NJ pointed out the Annual Review this year was digital only and he hoped that members had seen the review on the website .He thanked Phil Lynch for putting together all the information for the results section. He asked members to approve the Annual Review 2023. The Annual Review was approved unanimously.
18	Financial Report	<p>NJ presented financial report for the 15 month period from 1<sup>st</sup> October 2022 to 31<sup>st</sup> December 2023. He outlined that despite setting a deficit budget, the year end was surplus of £22k . This is despite continuing increase in costs such as the , increase in staffing hours /personnel . The main reason for the surplus is due to the large increase in sponsorship to £112k . Big thanks go to Keith Gill for his hard work in achieving this level of sponsorship. The Charity is registered for Gift Aid which may result in further donations . The organisation is financially sound with good levels of reserves which has enabled the organisation to fund key initiatives such as Walking Tennis . Loans to clubs has been the highest ever , with the maximum loan amount been increased from £10k to £25k . Another deficit budget has been set for 2024 and this will be closely monitored .</p> <p>JR raised the use of the £210k loan relating to Bromley Tennis Centre (BTC) and how important the continued success of the centre was for tennis in Kent . He outlined that when he was on the Board , that Kent Tennis agreed to pay for the replacement of the courts (£75k but his understanding is that the organisation cannot support a commercial organisation .</p> <p>NJ explained that the £210k was lent to Kent Tennis by the LTA and no actions have been taken by the LTA to recover for payment of the loan and that the period to repay comes to an end in September, so only 1 instalment of £7k could be claimed .</p> <p>BTC is currently owned by ULT who runs the school and the centre is operated by Virtus who have responsibility for the maintenance of the centre . Trustees have debated and agreed to pay the refurbishment of the courts but will not utilise the £130k . Negotiations are currently underway to develop a sinking fund for the centre and legal responsibility for maintenance will sit with Virtus . The £170k asset on the balance sheet will be revalued</p> <p>NJ requested for members to approve the financial report. Approved unanimously.</p>
19	Appointments of Berringers as Reporting accountants	NJ recommended that FW Berringers & Co be re-appointed as Reporting Accountants. He explained that this will be for



		the period whilst the Association is still in existence as the Association will need to be closed down. This was approved unanimously.
20	Presentation of the Winners' Shields for Winter 2022/23 & Summer 2023 Kent Tennis HEAD Inter-Club League Competition	Siobhan Butler and Keeley Wicks (Chair, Inter-Club Leagues) congratulated all the Kent Winter & Summer League winners. The presentations were made by Mary Evans (President) .
21	AOB	There being no other business the meeting closed.

**Meeting closed at 8.25pm .**

**Record approved and signed:**

**Signed for and on behalf of .....**

**KENT LAWN TENNIS ASSOCIATION**

**Print Name : NIGEL JORDAN .....Date :.....**